

Sunflowers at St Peters Pre School-Playgroup Cirencester Registration Documents 2022 - 2023

Child: Forenames:		Surname:	
Date of Birth:	M/F	Ethnic Origin:	Religion:
Language(s) Spoken at home:			
For children accessing government funded places, please supply a copy of the birth certificate			
Allergies/Diet /Medical Information:			
Has your child been vaccinated against measles? Y/N			
Home Address:		Home Telephone No:	
E-Mail Addresses for all parents (for invoices and information):			
Parent/Carer Name & Address:			
Mobile No:		Work No:	
Parental Responsibility: Y / N		Legal Access: Y / N	
Parent/Carer Name & Address:			
Mobile No:		Work No:	
Parental Responsibility: Y / N		Legal Access: Y / N	
Siblings:			
Is there anyone who does not have legal contact? (By Court Order)			
Is there a Child in Need Plan taking/taken place?			
In Case of Emergency contacts (must be over 16 and we MUST have Three please)			
Alternative Carer Name:	Relationship:	Telephone No:	
1.			
2.			
3.			
Password			
Doctor's Name & Address:		Telephone No:	
Emergency Treatment Consent: I do /do not authorise the Sunflower Team to sign on my behalf for any emergency medical treatment that may be required for my child named above. I understand that from this point staff cannot be held responsible for any mishap, accident or error caused.			
Name:.....Signature:.....Date.....			

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Name of other nursery setting or child-minder your child attends (if applicable):
 Days of attendance: _____ Name of Key person: _____
 I give permission for information about my child's development to be shared. Y/N
 Name:.....Signature:.....Date.....

Date you wish your child to start:		Sessions required:	
Monday	Tuesday	Wednesday	Thursday
8.30 – 12.30	8.30 – 12.30	8.30 – 12.30	8.30 – 12.30
9 – 12.30	9 – 12.30	9 – 12.30	9 – 12.30
8.30 – 2.30	8.30 – 2.30	8.30 – 2.30	8.30 – 2.30
9 – 2.30	9 – 2.30	9 – 2.30	9 – 2.30

How did you hear about us? And why have you chosen Sunflowers?

Please return this form and the £60 non-refundable registration fee to Sunflowers
 Sunflowers at St Peters St Peters Church Hall St Peters Road Cirencester GL7 1RE
 BACS details: TSB Business Account sort code 77-65-94 Account number 01667160 ref: your child's name

Parental Permissions Please indicate Yes or No to the following:

- The application of sun cream Y/N
- A dose of paracetamol/antihistamine if needed before collection Y/N
- The application of nappy cream Y/N (this is to be supplied by you and clearly labelled)
- I consent to being contacted by email in order to receive information related to Sunflowers, we will not pass your email address on to any third party. Y/N
- I give permission for my child to go on local trips e.g. park, library, shops Y/N
- I give my permission for photographs of my child to be used in publicity (newspaper, leaflets and the nursery website (names will never be given) Y/N
- I give my permission for my child to be in non-identifiable photos of activities (hand shots, back of head) for the Sunflowers Facebook page Y/N

Once a photograph has been printed the original photograph will be deleted.

Please read the following points carefully. Your signature means you understand and agree to them all

1. I confirm that the information provided is true and has been completed to the best of my knowledge.
2. I understand that if my child leaves Sunflowers during a term without giving 6 weeks' notice, the fees for the whole term in which they leave will be payable.
3. I agree to pay the fees for a complete term if my child leaves Sunflowers before the end of that term.
4. Any changes to session times require a terms notice and unfortunately we are not able to offer financial compensation for non-attendance. Additional sessions are available but subject to availability.

Name.....Signature:.....Date.....

GDPR regulation 2018 puts in place certain safeguards regarding the use of personal data by organisations. Sunflowers at St Peters is registered with the ICO and we collect and hold personal information relating to our parents and children and may also receive information about them from their previous setting, local authority and the DfE. We use this to support our children's learning, monitor and report on their progress, provide appropriate care, assess the quality of our services, assess eligibility for funded places. This information will include contact details, attendance information, any exclusion information, where they go after they leave us, any special needs they may have and any relevant medical or safeguarding information. For further information including storage and retention of data please refer to our privacy policy which is available from the nursery manager.